

EXHIBITOR REGISTRATION

ANNUAL SOUTHWEST ELECTRICAL METERING SCHOOL, OCTOBER 18-22, 2004

MAIL: TEPA Registrar
Engineering, Utilities and Public Works Training
Texas Engineering Extension Service
301 Tarrow
College Station, Texas 77840-7896

PHONE: 800-824-7303

FAX: 979-458-1426

INFORMATION: 979-845-6563

Please Print Clearly

Contact Name _____ Table Name _____

Title _____

Organization _____

Address _____

City/State/Zip _____

Attending exhibitors are responsible for the cost of the Exhibit Table **and** the registration fee for each table representatives. Please complete the form below and submit your payment with the registration.

MEMBERS REGISTRATION FEE: \$95 per person

TABLE REPRESENTATIVE	SSN* #	EXHIBIT SPACE \$65 PER TABLE <small>(please enter the number of tables you are requesting)</small>	MEMBER REGIS. FEE \$95	NOTEBOOK \$12.50 (OPTIONAL)
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____

*Section 7(b) of the Privacy Act of 1974 (5 U.S.C. 552a) requires that when any federal, state or local government agency requests an individual to disclose his or her social security account number (SSN), that individual also must be advised whether that disclosure is mandatory or voluntary, by what statutory or other authority the number is solicited and what uses will be made of it. (Call 800-824-7303 for full privacy statement.)

NON-MEMBERS REGISTRATION FEE: \$295 per person (*Note: Non-member registration fees should be mailed to SWEMA treasurer, Billy Peel. For detailed information visit the SWEMA website at <http://www.swema.org>.) All other fees, such as Exhibit Space and Notebooks should be listed above and are payable to TEEX.*

TOTAL (EXHIBIT SPACE + MEMBER + NOTEBOOK) \$ _____

PAYMENT INFORMATION

Advance registration is required. Payment must accompany registration. Make check, cashier's check or money order payable to Texas Engineering Extension Service.

Arrange payment by one of the following methods:

- Check enclosed – (Please put course name and date on your check)
- Purchase Order – (Copy of official company PO must be attached)
- Credit Card
 MasterCard VISA American Express Discover

Name on card _____

Acct # _____ Expires _____

Signature _____

If you select method #2, you will receive an invoice from TEEX.

State law requires that you be informed of the following: (1) you are entitled to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.

TEEX is EEO compliant. M-E-21 (0604)

Refund/Cancellation Policy

NO refunds will be given for cancellations requested less than seven days before the first day of class. All refunds will be assessed a \$25 processing fee for courses priced under \$500 and a \$50 processing fee for courses priced above \$500. Should you have to cancel, you will be given the opportunity to transfer the registration fee in lieu of a refund. If we cancel a course, you will be given your choice of a full refund or transferring the course fee.